



Faculty Funds and Teaching Supports

**Financial Supports**

**Professional Development Fund**

\$50/studio | \$62.50/academic course  
Per faculty member each fiscal year (April 1–March 31). If you've taught 2 courses per term for 2 semesters, or are currently teaching 40% course load or more you can apply for PD funds. Things like a symposium, equipment, a workshop, and books are all eligible. Expenses covered through other funding sources shouldn't be included. Send application and questions to [pd@ecuad.ca](mailto:pd@ecuad.ca). PDF form available at [ecufa.ca/resources/](http://ecufa.ca/resources/)

**Decolonization and Indigenization Fund**

Funds up to \$1000 per faculty member each fiscal year (April 1–March 31). Funds will be allocated to applications that fulfill the requirements on a first-come first-served basis. Faculty who receive funding must provide a reflection after they've completed the activity etc. no later than April 30th (one month after the end of the fiscal year in which they made the application).

**ECUFA Non-Regular Solidarity Fund**

Non-regular Solidarity Fund offers up to \$400 per year to non-regular faculty who are in financial stress. Fill out [this google form](#) (available at [ecufa.ca/resources/](http://ecufa.ca/resources/)).

**MARFEC**

is a fund initiated at Emily Carr to support non-regular faculty facing cash shortages, the fund is designed to distribute money with as little bureaucracy as possible. Contact [marfec@ecuad.ca](mailto:marfec@ecuad.ca) for more details.

**Benefit and Pension Plans**

Regular Faculty and Lecturers have access to Manulife benefits plan. Contact [benefits@ecuad.ca](mailto:benefits@ecuad.ca) to learn more about the Manulife plan.

Non-regular faculty are eligible to participate in the College Pension Plan, and are enrolled into the Canadian Pension Plan. The employer matches contributions. Connect with [benefits@ecuad.ca](mailto:benefits@ecuad.ca) to look into your options.

**Curriculum Support**

**Curricular Benefit Fund**

Funds up to \$500 per faculty member each fiscal year (April 1–March 31). Funds allocated may include expenses for classroom activities, guest speakers, course materials for students, field trips, and more.

**Course Materials - \$50 per 3 credits**

Course material funding is faculty dependent. Receipts must be submitted in the semester they were expensed. Foundation contact is Gaye Fowler [gfwolfer@ecuad.ca](mailto:gfwolfer@ecuad.ca), For other courses contact Dean's admin assistant.

**\$20 instructor printing, per class**

Instructors are allotted \$20 for additional print needs for each class. Contact your Dean's assistant to add printing credit to your printing accounts, available through [print.ecuad.ca](http://print.ecuad.ca) (log in using your myEC credentials).

**Home Office Support**

**Office Supplies**

Reimbursements or pickup from the front desk; post-it notes, printer paper, highlighters, pens, paper clips, etc. Sadly this doesn't include printer ink cartridges. Faculty can contact [pd@ecuad.ca](mailto:pd@ecuad.ca) to request PD Funding for specific expenses.

**Office Chairs**

Request an ergonomic chair from [fclerk@ecuad.ca](mailto:fclerk@ecuad.ca)

**Microsoft Office**

The school adopted Microsoft 365 in 2023, which gives all faculty access to Microsoft Office. Connect with [IT Service Desk](#) for any assistance.

**Home Office Needs**

The school has invested in more headphones and mics for online teaching. These can be found in Media Resources: [mediaresources@ecuad.ca](mailto:mediaresources@ecuad.ca)