



## Non-Regular Teaching Supports

### Financial Supports

#### ECUFA Non-Regular Solidarity Fund

Please apply for the \$400 assistance as we have funds enough for most non-regular faculty. Fill out [this google form](#) (available at [ecufa.ca/resources/](http://ecufa.ca/resources/)).

#### Professional Development Fund

\$50/studio | \$62.50/academic course  
If you've taught 2 courses per term for 2 semesters, or are currently teaching 40% course load or more you can apply for PD funds. Things like a symposium, equipment, a workshop, and books are all eligible. Expenses covered through other funding sources shouldn't be included. Send application and questions to [pd@ecuad.ca](mailto:pd@ecuad.ca). PDF form available at [ecufa.ca/resources/](http://ecufa.ca/resources/)

#### Decolonization and Indigenization Fund

Funds up to \$250 per faculty member each year. Funds will be allocated to applications that fulfill the requirements on a first-come first-served basis.

#### MARFEC

is a fund initiated at Emily Carr to support non-regular faculty facing cash shortages, the fund is designed to distribute money with as little bureaucracy as possible. Contact [marfec@ecuad.ca](mailto:marfec@ecuad.ca) for more details.

#### Pension Plans

Non-regular faculty are eligible to participate in the College Pension Plan, and enrolled into the Canada Pension Plan. Connect with [benefits@ecuad.ca](mailto:benefits@ecuad.ca) to look into your options.

### Business Cards

To order cards, go to our printer's website: <http://order.hemlock.com/ecuad> or contact [reception@ecuad.ca](mailto:reception@ecuad.ca)

### Curriculum Support

#### Curricular Benefit Fund

Provides a maximum of \$350 per faculty per fiscal year based on \$35/3-credit studio course, and \$43.75/3-credit academic course. Funds allocated may include expenses for classroom activities, guest speakers, course materials for students, field trips, and more.

#### Course Materials - \$50 per 3 credits

Course material funding is faculty dependent. Receipts must be submitted in the semester they were expensed. Foundation contact is Gaye Fowler [gfwowler@ecuad.ca](mailto:gfwowler@ecuad.ca), For other courses contact Dean's admin assistant.

#### \$20 instructor printing, per class

Instructors are allotted \$20 for additional print needs for each class. Contact your Dean's assistant to add printing credit to your printing accounts, available through [print.ecuad.ca](http://print.ecuad.ca) (log in using your myEC credentials).

### Home Office Support

#### Office Supplies

Reimbursements or pickup from the front desk; post-it notes, printer paper, highlighters, pens, paper clips, etc. Sadly this doesn't include printer ink cartridges. Faculty can contact [pd@ecuad.ca](mailto:pd@ecuad.ca) to request PD Funding for specific expenses.

#### Office Chairs

Request an ergonomic chair from [fclerk@ecuad.ca](mailto:fclerk@ecuad.ca)

#### Microsoft Office

The school is adopting Microsoft 365 throughout this academic year which will replace the current webmail system and give all faculty access to Microsoft Office. Please stay tuned for updates.

#### Additional Home Office Needs

The school has invested in more headphones and mics for online teaching. These can be found in Media Resources: [mediaresources@ecuad.ca](mailto:mediaresources@ecuad.ca)